



Guru Gobind Singh Indraprastha University
 "A State University established by the Govt. of NCT of Delhi"
 Sector 16-C, Dwarka, New Delhi - 110 078
 Website: www.ipu.ac.in



File No. GGSIPU/Estate/Security/Anugoonj-2025/841

Dated: 19-02-2025

Minutes of Pre-liasoning of Meeting held on 18-02-2025 at 03:00 P.M

This is with reference to notification of meeting held on 18-02-2024 at Guru Gobind Singh Indraprastha University vide File No. GGSIPU/Estate/Security/Anugoonj-2025 dated 14th February, 2025 with respect to comprehensive Security Plan for the mega event/College Fest.

A pre-liasoning meeting with respect to 24th Annual Cultural Festival 'Anugoonj-2025' (scheduled to be held from 24th February, 2025 to 26th February, 2025) was held in the Conference Hall, V.C. Secretariat, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi – 110 078.

The following were present:-

S.No	Name	Designation & Department	Phone Number
01.	Dr. Kamal Pathak	Registrar (Chairman)	9810697260
02.	Prof. Anup Beniwal	Proctor	9873055044
03.	Prof Manpreet Kaur Kang	DSW	9818137477
04.	Dr. Gaurav Talan	ADSW	9891853680
05.	Sh. Dipin Arora	Dy. Registrar(Estate)	9818644189
06.	Mr. Girish Kumar	SHO (Dwarka, Delhi Police)	8750871022
07.	Mr. Mukul Bhardwaj	Station Officer (Delhi Fire Services)	9899690014
08.	Ms. Shiksha	SI (Incharge, Police Post, GGSIPU)	9870520177
09.	Mr. Surender Kumar	ASI (Delhi Traffic Police)	8920334798
10.	Mr. Naresh Kumar	HC (Delhi Traffic Police)	8708104982
11.	Mr. J. P. Singh	Dy. Project Manager (UWD)	9810172506
12.	Mr. Prashant Gaur	A.E. (Civil)	9717027455
13.	Mr. Nalini Ranjan	PRO	9810331732
14.	Mr. Kamal Jit Dhiman	Section Officer (Estate)	9810632139
15.	Mr. Surinder Singh	Section Officer (DSW)	9891353230
16.	Mr. Rav Avtar Sharma	Asstt. Security Officer (Estate)	9990391011
17.	Mr. P. Rakesh Kumar	Asstt. Security Officer (Estate)	8860707955
18.	Mr. Kala Ram	CSI (DEMS, MCD)	9868301474
19.	Mr. Amit Sharma	SI (DEMS, MCD)	9999687115
20.	Mr. Rajender Kumar	MI (MCD)	9080986063
21.	Mr. Nasim	EMI / IC (CATS Ambulance)	9456851928
22.	Mr. Prashant Yadav	Pilot (CATS Ambulance)	9458368502
23.	Captain B. S. Solanki	Manager (Ops.) M/s Kore Security Services	9718409645
24.	Mr. Rati Bhan	SO/SC, M/s Kore Security Services	9812163256
25.	Mr. Sanjeev Duggal	Manager (Ops.), M/s Aroon Aviations Services	9810750442
26.	Mr. Vishal Agnihotri	Technical Assistant (Estate)	9891022224
27.	Mr. Keshav Prasad Sen	Supervisor, Sanitary (Estate)	9654339357


The Committee discussed the safety & security measures as per SOPs received from Office of Commissioner of Delhi Police vide SOP No. 25/C/HC/24 dated 01/01/2024 for effective implementation of following:-

1. It was resolved that Gate No. 01 shall be used for Male students of the USS and Affiliated Colleges for entry, Gate No. 02 shall be used for Female Students of USS and Affiliated Colleges for entry/exit. DSW was requested to instruct the Vendor for Tentage to set up frisking points / checking points (black masking) at Entry Gates .

2. Teaching and Non teaching Staff of the University will also use Gate No. 2. Entrance for star performers shall not be disclosed and they will be brought from an entrance as decided by the DSW, keeping in mind the circumstances.
3. The students of the University and its affiliated colleges/institutes shall be allowed to enter the University Campus only after verification of the ID card issued by the concerned Institute/University, and in the absence of above, the said student will not be allowed in the Campus premises because of security reasons. DSW was requested to issue instructions to all the Affiliated Institutes to issue Identity Card to bonafide students.
4. The Identity Card to be worn by each and every student all the time till they are present in the University Campus. Proctor Office was requested to issue instructions to the students in this regard.
5. Video recording facility at both the Entry Gates shall be made to ensure that the students / visitors do not misbehave with security personnel and students volunteers. DSW was requested to make necessary arrangements.
6. The programmes on each day shall be closed by 7:00 p.m.
7. The vehicles of the students will not be allowed inside or outside the University Campus. Students with bonafide vehicle stickers will not be allowed entry under any circumstances. Students to be encouraged to use public transport only. DSW office was requested to issue relevant instructions in the matter. Further, request letter may also be sent to the Chairman, Delhi Metro Rail Corporation and Managing Director, DTC for increasing their services during Anugoonj – 2025. Estate Branch to issue letters to DMRC & DTC.
8. Hostel Students whose vehicles are in the Campus shall be prohibited to use them till the completion of the event. Their vehicles will be parked inside their respective Hostel Premises during the Anugoonj Fest – 2025. Any violation of this will be viewed seriously and the student shall be liable for strict disciplinary action. Proctor Office / Chief Warden Office were requested to issue necessary instructions to the students to cooperate with University Officials / Security Guards in this endeavor.
9. Station Officer, Delhi Fire Services has intimated that their staff will be on high alert and are unable to commit Fire Tenders at venue from 9:00 A.M. to 8:00 PM during Anugoonj – 2025. Estate Branch will arrange the same from open market as per rule in case no confirmation comes from Delhi Fire Service.
10. The relatives / friends of any student shall not be allowed inside the Campus during the events.
11. Home delivery services through Online Apps (such as Amazon, Flipkart, Swiggy, Zomato, Domino's, Blinkit etc.) will be suspended on all three days from 11:00 AM to 8:00 PM. Estate Branch to issue Notice regarding the same.
12. List of vendors / judges / performers / participants etc. shall be notified to the Estate Branch by DSW well in advance. DSW may set up a Counter near Gate No. 03 to issue Gate Pass to the participants if deemed appropriate.
13. Control Room for monitoring of CCTV setup in the Main Ground / Various Venue shall be established by DSW at the Main Ground. The following personnel shall be deputed at the Control Room:-
 - (i) Addl. Security Supervisor
 - (ii) Representative of DSW
 - (iii) Representative of Delhi Police.
 - (iv) Walkie-talkie shall be available / provided in the Control Room by DSW.
14. Frisking of bags and students will be ensured by the security agency M/s Kore Security Services and Delhi Police at all the University Gates to prevent liquor / unwanted items / weapons entry inside the Campus. DSW was requested to kindly instruct the vendor for tentage to make necessary enclosure (Black Masking) for female students at Main Gate No. 02 for frisking.
15. The Police Officers SHO and Incharge Police Post, GGSIPU have been shown all the venues / sites of Anugoonj festival 2025 by Estate Branch on 18th February, 2025 to facilitate smooth security arrangements. 175 Delhi Police Staff shall be detailed on each day for the above function as per confirmation by SHO Delhi Police.
16. The walkie talkie for effective coordination shall be provided by DSW to the Police staff on same frequency.
17. The Hostel Wardens and team was requested to kindly ensure that students shall not stock liquor / drugs etc. in their rooms. Relevant notices to be issued by the Chief Warden Office in this matter and periodic check to be conducted well in advance. Students found in possession of prohibited substances to face disciplinary action.
18. Entry will be allowed in the University Campus till 4:00 PM on all three days, thereafter all Gates will be closed till the conclusion of the event.
19. Proper High Mask Lights should be made available outside of all the Gates of the University (Gate No. 01, 02, 03 & 04), the DSW office was requested to communicate the same to UWD for necessary arrangements. Estate Branch was requested to identify dark spots which need to be properly illuminated.
20. SHO & SI, Delhi Police (Dwarka) requested DSW to instruct the vendor for Tentage to meet them before 20th February, 2025 for necessary directions. Further, list of other vendors alongwith manpower deployed during the Annual Fest to be provided by the DSW Office to Incharge, Police Post, GGSIPU and Estate Branch.
21. MCD, Najafgarh Zone is requested to keep surrounding area of the University to clean and tidy and to take necessary steps to prevent vector borne disease.


22. University Health Centre will make necessary arrangements to provide medical first-aid and to keep University Ambulance on standby.
23. 02 Ambulances were committed by representatives of CATS Ambulance Officer/Official, Dwarka.
24. Washrooms (Ground Floor only) of Block A, B, and C are earmarked for female students while Block D & E are earmarked for Boys as intimated by DSW.
25. Sanitation agency M/s Aroon Aviation Services Pvt. Ltd. is requested take necessary action regarding deep cleaning of all Seminar Halls, Auditorium, Toilets, offices, corridors, stairs, lifts, common area, parking areas etc. of all blocks/buildings of the University and deploy sanitary staff till the closing of the each day to ensure that washrooms are cleaned on regular interval.
26. No weapon and Alcohol is allowed in the University campus during the event. Girl students are also required to be instructed that they should not carry bag packs with them. DSW office was requested to issue necessary instructions in the matter.
27. Estate Branch was requested to arrange 15 Bouncers / Professionals to man the Entry Gates and VIP Enclosure at Main Ground from the security agency. The security agency will also provide 20 to 25 walkie-talkie for security purposes.

The meeting concluded with a vote of thanks to the Chair.


 (Dipin Arora)
 Deputy Registrar
 Ph.: 9818644189

Copy to the following for information and necessary action:-

1. All Deans/ Directors / COF / COE / Branch Heads / PRO / In-Charge Library, GGSIPU, Dwarka.
2. The Deputy Commissioner of Police, Sector- 19, Dwarka, Delhi with the request to deploy around 175 police personnel during Anugoonj Fest – 2025 at Dwarka Campus of the University.
3. The Deputy Commissioner, Municipal Corporation Department, Dhansa, Najafgarh, New Delhi with the request to take necessary action regarding point number (xxiii).
4. The Assistant Commissioner of Police (Traffic) Sector-23, Dwarka, New Delhi- 110075 with the request to make necessary arrangements for traffic management around the Dwarka Campus of the University during Anugoonj Fest – 2025 at Dwarka Campus of the University.
5. The Assistant Commissioner of Police, Sector-23, Dwarka, New Delhi- 110075.
6. Directorate of Students Welfare with the request to take necessary action as mentioned above.
7. Proctor, GGSIP University, Dwarka with the request to take necessary action as mentioned above.
8. Chief Warden, GGSIP University, Dwarka with the request to take necessary action as mentioned above.
9. S.E. (UWD) with the request to take necessary action as mentioned above.
10. Dy. Registrar (Affiliation) with the request to take necessary action as mentioned above.
11. The SHO, Sector-17C, Dwarka, New Delhi- 110075.
12. The Station Officer, Delhi Fire Service,
13. In-charge, Police post, near main gate of GGSIP University, Dwarka.
14. Administrative Officer, CATS, Head Quarter, Bela Road, Vijay Ghat, New Delhi.
15. Medical Officer/ Medical In-Charge, GGSIPU, Dwarka to take the necessary action as mentioned above.
16. In-charge UITS, G.G.S. Indraprastha University with the request to upload the same on the University website.
17. M/s Kore Security Services to take the necessary action as mentioned above and maintain record of the deployment of the Police personnel on each day.
18. M/s Aroon Aviation Services Pvt. Ltd. to take the necessary action as mentioned above.
19. Asstt. Registrar, Vice-Chancellor Secretariat, G.G.S. Indraprastha University (For kind information of the Hon'ble Vice-Chancellor).
20. Asstt. Registrar, O/o Registrar, G.G.S. Indraprastha University (For kind information of the Registrar).
21. P.S to OSD, GGSIP University (For kind information of OSD to Hon'ble VC)


 (Kamal Jit Dhiman)
 (Section Officer)
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 E-mail: Securitybranch@ipu.ac.in